

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-013A

OPEN PERIOD:

1/20/2010 – 2/10/2010

JOB TITLE:

Aircraft Maintenance
Officer

PAY GRADE AND SERIES:

GS-1601-13

PAY RANGE:

\$91,141 - \$118,481

POSITION LOCATION:

March ARB, CA.

UNIT:

163rd
PDCN #: 80602000

Security Clearance Required:

Top Secret SBI/SCI

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

AREA OF CONSIDERATION: CURRENT CALIFORNIA NATIONAL
GUARD MEMBERS/TECHNICIAN

Military grade of O-5 through O-6.

Compatible Military Grade Assignment: AFSC C20C0, N20C0,
P20C0, C21B4, C21A4.

Key Requirements:
THIS IS A PERMANENT POSITION

This position is located at an Air National Guard aviation wing. Its purpose is to serve as the Aircraft Maintenance Group Commander, with responsibility for directing, and managing the Aircraft Maintenance Group. It partners with the Wing Commander, as well as the Mission Support Group, and the Operations Group Commanders in planning, scheduling, and implementing an Operationally Risk Managed (ORM) flying program. The scope of work for with position is identified with an authorized work force of up to 324 Military Technicians, Traditional Guard members, Active Guard/Reserve (AGR), Non Dual Status Technicians, state employees and contract personnel.

THIS POSITION MAY BE CONCURRENTLY ANNOUNCED WITH AGR VA A10-036. ONLY ONE OF THE ANNOUNCED POSITIONS WILL BE FILLED. REFERRAL AND SELECTION WILL BE IAW CNG FPR 335.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

Position Requires Travel: Some, 1 to 5 days per month.

QUALIFICATIONS and EVALUATION:

General: Experience, education, or training which has provided the applicant with a knowledge of equipment maintenance work.

Aircraft Maintenance Officer GS-1601-13: Must have 36 months of specialized experience in all aspects of the Wing's flying operation including operations of maintenance interface; experience in managing resources, facilities, manpower, and equipment to meet the unit's peacetime and wartime mission; experience as a supervisor dealing with budgets, resources, and personnel; experience in representing and communicating at the Wing, State, NGB and MAJCOM level; experience in planning, organizing, scheduling, and directing all maintenance practices, procedures, and activities; experience in developing policy and programs in all areas associated with the Group and Wing level.

KNOWLEDGE, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge of flying program requirements for operations and maintenance.
2. Knowledge of Air National Guard structure, regulations, policies and procedures that apply to Air Force, MAJCOM, Federal, State and local directives to enhance unit combat readiness.

3. Knowledge in AF and ANG budgetary process, technician, AGR, and workday programs.
4. Ability to communicate, speak and write with a myriad of other organizations.
5. Ability to analyze, plan, and adjust objectives with available resources.
6. Ability to select, appraise, motivate, and mentor subordinate supervisors.
7. Knowledge and training as an Air Force maintenance officer and knowledge of maintenance functions and interfaces.
8. Knowledge of a variety of programs such as air/ground safety, security, fraud waste and abuse, health/fitness, public affairs, disaster response, self-inspection, Inspector General, and personnel management including EEO programs.

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.

IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current resume (mandatory)

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER